

**NEW MEXICO SELF-INSURERS' FUND  
WORKERS' COMPENSATION CLASS CODE GLOSSARY**

<b>Airport</b>	<b>7423</b>	All airport employees except clerical and pilots, including maintenance of heavy equipment.
<b>Ambulance/EMT</b>	<b>7370</b>	Drivers and attendants of ambulances. Entire remuneration shall be included in computing premium. For employees who perform duties of both firefighter and EMT, classify under code 7704 Firefighters.
<b>Amusement Parks</b>	<b>9016</b>	All employees except clerical engaged in the operation of amusement parks, ice or roller skating rinks.
<b>Animal Control</b>	<b>0034</b>	Includes employees in the field who respond to calls about strays or wild animals.
<b>Animal Shelter</b>	<b>0170</b>	Includes employees engaged in the care and maintenance of animals at the shelter. This code does not include employees who respond to calls about strays or wild animals. If employee does any Animal Control work, code 0034 Animal Control must be used.
<b>Attorney</b>	<b>8820</b>	Includes full or part time city attorneys, messengers, and drivers. Judges and court staff should be included in code 8810, clerical.
<b>Auto Repair</b>	<b>8391</b>	All employees of municipal garages and/or service station and parts departments. If central maintenance is performed for all automotive equipment and separation is not maintained by operating division, assign to 8391~ However, if central maintenance includes maintenance of heavy equipment and separation of payroll is not maintained, assign to code 3724 Equipment.
<b>Building Inspector</b>	<b>8720</b>	Includes building, electrical and plumbing inspectors, code enforcement officials, appraisers, and safety engineers.
<b>Building NOC/Janitors</b>	<b>9015</b>	Employees engaged in the operation of owned, leased or occupied buildings including janitors, custodians, elevator operators, and maintenance

employees not included in any other classification. Does not include carpenters, electricians, or plumbers.

<b>Carpentry</b>	<b>5403</b>	Employees engaged in any form of carpentry including construction of buildings or structures, repair and/or remodeling of buildings or structures, erection of wood or metal grandstands and bleachers. Also includes interior finish or trim carpentry.
<b>Cemetery</b>	<b>9220</b>	All employees except clerical involved in the care and maintenance of a cemetery, includes mowing, opening and dosing of graves, and moving of graves. Includes drivers.
<b>Clerical</b>	<b>8810</b>	Employees engaged wholly in office work such as keeping books and records, conducting correspondence. This includes: City Manager, Clerks, Treasurers, Dispatchers, Secretaries, Typists, Switch-board Operators, Receptionists, EDP Operators, Judges and Court Personnel, and any other with strictly office duties. Exceptions are employees under specific classifications such as librarians which go under code 8868. Elected officials are not included in payroll for code 8810 unless they are paid wages or compensation as defined in the Workers' Compensation Act.
<b>Consulting</b>	<b>8601</b>	Employees engaged in architectural or engineering consulting. Does not apply when engaged in actual construction. May be used only upon specific assignment of the rating organization having jurisdiction. Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to 8601 we conducted as a separate and distinct business.
<b>Contract Executive</b>	<b>5606</b>	Includes executive supervisors and construction superintendents exercising control of projects through job superintendents or foremen, spends some time in the office and the remainder of the time visiting the various job sites. Supervision is indirect rather than direct.

<b>Cooks</b>	<b>9079</b>	Employees engaged in the preparation or service of food and beverages.
<b>Crossing Guard</b>	<b>9102</b>	Employees serving as crossing guards.
<b>Drivers NOC</b>	<b>7380</b>	Includes all drivers not otherwise classified,
<b>Electric Power</b>	<b>7539</b>	All employees engaged in the operation of public electric light or power companies including meter readers, drivers, operators of instrument and control panels for operation of turbo-generators and water pumps, maintenance and repair crews for all plant equipment, outside line maintenance and repair crews and crews "on standby" at all times for emergencies. Also includes clearing of right-of-ways, pole or tower erection, stringing of high-tension wires, installation of circuit breakers and transformers on poles and the laying of underground cables.
<b>Electrician-Building</b>	<b>5190</b>	Includes installation or repair of wiring systems within buildings, or the installation or repair of fixtures or appliances.
<b>Equipment</b>	<b>3724</b>	Includes the erection or repair of heavy machinery or equipment, the installation or repair of electrical power equipment such as, but not limited to, heavy motors, generators, convertors, transformers, and compressors.
<b>Excavation/Landfill</b>	<b>6217</b>	Includes burrowing, filing or backfilling, construction of sanitary and storm sewers unless open ditch or concrete box type, and heavy equipment maintenance. Does not include grading or excavation in connection with street or road construction, dam or lock construction, tunneling, pile driving, shaft sinking, caisson or coffer-dam work.
<b>Exterminator</b>	<b>9014</b>	Employees, including drivers, engaged in spraying or fumigation operations, i.e. mosquito control. Does not include aircraft operations.
<b>Firefighters</b>	<b>7704</b>	All employees in the department including drivers. Does not include clerical, building and electronic equipment maintenance, or ambulance

service. This code is applicable for employees who perform duties of both firefighters and EMTs.

<b>Garbage – Fully Auto</b>	<b>7380G</b>	Includes drivers and refuse workers on fully automated garbage trucks,
<b>Garbage/Non-automated</b>	<b>9403</b>	Employees engaged in collection of refuse, garbage, trash and/or brush and operation of sanitary landfill, including drivers.
<b>Garbage Works</b>	<b>7590</b>	Includes employees engaged in the reduction or incineration of garbage. Garbage collection and landfill operations rated separately,
<b>Gas Company</b>	<b>7502</b>	Employees engaged in operations including salesmen, drivers, store employees, meter readers, and construction or extension of existing lines, and maintenance of heavy equipment.
<b>Golf Course</b>	<b>9060</b>	Includes all employees engaged in the operation of the golf course except clerical.
<b>Health/Exercise</b>	<b>9063</b>	Includes teachers and instructors of health and exercise programs.
<b>Hospital-Other</b>	<b>9040</b>	Includes all nonprofessional employees of a hospital except clerical. Examples include housekeepers, maintenance persons, cooks, laundry persons, etc.
<b>Hospital-Professional Employee</b>	<b>8833</b>	Includes all professional employees of a hospital except physicians and clerical. Examples include pathologists, pharmacists, technicians, nurses, orderlies, etc.
<b>Housing Authority</b>	<b>9033</b>	Includes all employees of housing authorities operating completed public housing projects except those engaged in construction or major alteration work 9519 includes shop or outside employees and incidental parts department employees engaged in the installation of electrical appliances. Does not include those engaged in electrical wiring.

<b>Irrigation</b>	<b>0251</b>	Those employees engaged in the operation and maintenance of irrigation and drainage systems or canals, including the maintenance of pumps, control gates and the cleaning of main and lateral flow lines, the cleaning of ditches, and spraying for mosquito control.
<b>Installation</b>	<b>9519</b>	Includes shop or outside employees and incidental parts department employees engaged in the installation of electrical appliances. Does not include those engaged in electrical wiring.
<b>Law Enforcement</b>	<b>7720</b>	Employees of the police department including Chief of police, uniformed and plain clothes officers, probation officers, warrant service guards, juvenile home attendants, police academy students, jailers, drivers, and security guards. Does not include clerical, dispatchers, custodial, building maintenance, and electronic equipment maintenance.
<b>Library/Museum</b>	<b>8868</b>	Professional employees including librarians, curators, professional assistants, and clinical. Also includes custodial, maintenance and guards.
<b>Mason</b>	<b>5022</b>	Employees engaged in construction with brick, brick veneer or cement, concrete, stone, marble or glass blocks. Also includes plastering and stucco work on building exteriors.
<b>Municipal NOC</b>	<b>9410</b>	Includes any municipal employees who cannot be classified under any other code.
<b>Painter</b>	<b>5474</b>	Includes employees engaged in the painting of interior and exterior of structures, and parking lots by hand or machine.
<b>Parks</b>	<b>9102</b>	Employees engaged in the operation and maintenance of public parks including the maintenance of all buildings within the park, park grounds, tennis courts, and swimming pods. Also includes instructors of recreational activities.

<b>Plumbing</b>	<b>5183</b>	Employees engaged in the installation and repair of piping, fixtures, appliances and appurtenances in connection with water supplies, drainage systems, etc.
<b>Public Health Nurse Assoc. – All Employees Home Health, County Health Personnel</b>	<b>8835</b>	Employees engaged in the administering of medications and injections, checking vital signs of patients, giving physical therapy treatments, etc., usually by a registered nurse or licensed practical nurse. Also includes those providing homemaker services to the infirm or elderly.
<b>Quarrying</b>	<b>1624</b>	Employees engaged in the quarrying of various materials, use of crushers, and surface mining. Excludes underground mining.
<b>Sales/Collector</b>	<b>8742</b>	Employees such as outside field personnel, convention solicitors, outside messengers, social workers, outside workers not otherwise classified, This code is applicable to employees who may spend time in the office but whose duties include activities outside of the office.
<b>Sewage Plant</b>	<b>7580</b>	Employees engaged in the operation and maintenance of a sewage treatment plant including line maintenance, lab employees, and drivers.
<b>Sewer Maintenance</b>	<b>6306</b>	Employees engaged primarily in the installation of storm and sanitary sewers, including all operation appurtenant thereto such as digging, hauling, handling and laying of pipe, masonry, concrete work, filling, backfilling, and tunneling.
<b>Street Cleaning</b>	<b>9402</b>	Employees engaged in the cleaning of streets and sewers including the use of manual or mechanical sweepers, and non-portable heavy equipment to dean the sewers. Also includes employees engaged in snow removal.
<b>Streets/Roads</b>	<b>5506</b>	Applies to all kinds of paving or repaving, surfacing or resurfacing or scraping, including airport runways or warming aprons, street and road or bridge repair or repaving and associated

		work by road crew, including drivers and maintenance of heavy equipment.
<b>Street Signs</b>	<b>9552</b>	Employees engaged in the manufacture, erection, repair or maintenance of signs. Also includes the erection of traffic barricades and similar traffic control devices.
<b>Veterinarian</b>	<b>8831</b>	Doctors of Veterinary Medicine engaged in the medical treatment of animals.
<b>Warehouse</b>	<b>8292</b>	Employees engaged in the care and maintenance of the warehouse and its equipment and the receiving, safekeeping and subsequent release of the merchandise from storage.
<b>Waterworks</b>	<b>7520</b>	Includes salesmen, drivers, store employees, meter readers, and the construction or extension of lines, and maintenance of heavy equipment. Construction of aqueducts, buildings, dams or reservoirs to be rated separately.
<b>Welder</b>	<b>3365</b>	Applies to welding and cutting both in the shop and outside work and includes incidental machining operations.
<b>Zoo</b>	<b>8288</b>	Employees engaged in the care of animals in the zoo, including cleaning pens, general maintenance, receipt and storage of feed.