

New Mexico Municipal Judges Association Scholarship Committee

CRITERIA FOR SCHOLARSHIP REQUEST EVALUATION

- Municipality
- Full name
- Address - both home and work
- Telephone number - both home and work
- Term of office
- Tenure or length of service as judge
- Biographical data - be brief
- Outline of your accomplishments and memberships
- Other data you deem pertinent

Include salary data and your ability to supplement the funding if required. If you know that you cannot supplement the funding, please state a limit. If your municipality can provide supplemental funding, please include the amount the governing body is willing to commit.

Include information on training you require, a prospectus from the training institution or specific courses you wish to take. Include information as to the minimum amount you need to enable you to attend the training, including course costs, lodging, meals and travel. If you must pay an Alternate Judge while you are absent, you may want to include this cost in your estimations.

If you are applying for a subsidy to attend the Annual Training Conference, a hardship statement should be included with a letter from your municipality. If apprenticeship is planned, a letter from the sponsoring or training judge would be helpful. A brief course or curriculum outline should be furnished for evaluation.

Applications for block grants for next year's training are also encouraged. Although complete information required for evaluation may not be available at the time of submission, this will not necessarily negate the application.

The Association's Scholarship program is a reimbursement program. With very few exceptions, recipients must pay for a majority of the expense and then will be reimbursed by the Association.

Each application will be evaluated on merit and need. Please include all the pertinent data you wish the Committee to consider. If you need training, we are here to help you. The Scholarship Fund is there for the benefit of every member of the New Mexico Municipal Judges Association. You only win if you play!

For more information or for assistance with the application process, please contact the Municipal League at 1-800-432-2036.