ATTENTION
CLERKS & DEPUTY CLERKS

TO: NM MUNICIPAL CLERKS & FINANCE OFFICERS ASSOCIATION MEMBERS
FROM: Linda Alire-Naranjo, Program Development & Training Director
SUBJECT: ELECTION OF OFFICERS & BOARD OF DIRECTORS
DATE: February 14, 2020

The 2020 New Mexico Municipal Clerks & Finance Officers Association (CFOA) Spring Meeting is scheduled for April 15-17 in Albuquerque. Specific details of the Spring Meeting will follow in a few weeks.

This year, the election of District Directors and Alternates will be for the even-numbered Districts. When submitting your nominations, please make special note of the district lines. To review the Map of Member Municipalities by District and the District List by Number, click here.

I. Notice of Meeting and Vacancies to be Filled

An election of Officers and Members of the Board from Districts 2, 4, 6, and 8 will be held at the Business Meeting on April 17th during the Association Spring Meeting. The following Officers and Board Members will be elected:

- 1 (one) President-Elect (one year term)
- 1 (one) Vice-President (one year term)
- 4 (four) District Directors from Districts 2, 4, 6, 8 (two year term)
- 4 (four) Alternate District Directors from Districts 2, 4, 6, 8 (two year term)

NOTE: For your review, attached is the current 2019-2020 Association Board of Directors.

- Reminder -

In odd-numbered years, the Association shall elect District Directors and Alternate Directors from even-numbered districts in accordance with Article VIII of the Association Constitution. The term of office for District Directors and Alternate Directors is two years. For your review of the most current Association Constitution and By-Laws, please go to click here.

II. Nominating Committee

The following persons have been appointed to serve on the Nominating Committee:

Chair:
Jan Fletcher, CMC, City Clerk – City of Hobbs

Members:
Ida Fierro, CMC, Clerk-Administrator – Town of Bernalillo
Shawn Jeffrey, MMC, Clerk-Administrator – Village of Cimarron

A meeting, by conference call, of the Nominating Committee will be scheduled on Thursday, March 12, 2020.
III. Nominating Procedure

1. Any Association full member in good standing may nominate any eligible official, or may declare his/her candidacy for any office or directorship to be filled. Nominees must be a full member in good standing in accordance with Article X Section 2/Section 6 of the Association Constitution. 

   NOTE: To determine if you’re a member for this Fiscal Year 2019-2020, refer to the list of Clerks/Deputy Clerks who are full members of the Association by clicking here.

2. Nominations or declarations of candidacy must be submitted, in writing, to the Chair of the Nominating Committee no later than March 11, 2020. Nominations received after that time will not be considered.

3. If no nominations or declarations are received for an office to be filled by March 11, 2020, the Nominating Committee will submit the name of one member in good standing for each office or directorship to be filled for which no nomination or declaration was received.

IV. Timetable for Nominations/Election of Officers

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 11, 2020</td>
<td>Deadline to submit nomination(s) or declaration(s) of candidacy.</td>
</tr>
<tr>
<td>March 12, 2020</td>
<td>Nominating Committee Meeting.</td>
</tr>
<tr>
<td>March 13, 2020</td>
<td>Nominating Committee Report emailed to Clerks Association Membership.</td>
</tr>
<tr>
<td>April 16, 2020</td>
<td>Business Meeting – Election of Officers at Spring Meeting.</td>
</tr>
</tbody>
</table>

Please mail, email or fax nomination(s) or declaration(s) by or before March 11th to:

Jan Fletcher, Chair
CFOA Nominating Committee
c/o New Mexico Municipal League
ATTENTION: Linda Alire-Naranjo
P.O. Box 846
Santa Fe, NM 87504-0846
Fax #: 505-984-1392
Emails: jfletcher@hobbsnm.org; lalire@nmml.org