



**NM MUNICIPAL CLERKS & FINANCE OFFICERS ASSOCIATION**  
**Spring Meeting – Ruidoso Convention Center**  
**April 16-18, 2019**



**ADVANCE REGISTRATION**

**\$200.00** Early Registration Fee **by** April 2<sup>nd</sup>       **\$250.00** Late Registration Fee **after** April 2<sup>nd</sup>

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

MUNICIPALITY: \_\_\_\_\_ HOW LONG AT THIS POSITION? \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
*Including City/State/Zip*

BILLING ADDRESS: \_\_\_\_\_  
*Including City/State/Zip*

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_  
*For Registration Confirmation*

**Vegetarian**  Registrant  Spouse      **Gluten Free**  Registrant  Spouse      For **ADA Needs** contact Colette at (800) 432-2036

**PAYMENT INFORMATION: Check made payable to NMML.**

- Check Enclosed     Will Bring to Meeting *(Include member ID on check/stub.)*
- Purchase Order # \_\_\_\_\_
- Charge registration fee to:     Visa    or     MasterCard listed below.
- Also include Spouse/Guest registration fee on the     Visa    or     MasterCard listed below.

NMML is authorized to use the card below to pay registration fee(s) in the amount of \$ \_\_\_\_\_

Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name of Card Holder: \_\_\_\_\_  
*If different from Registrant Name*

Card Holder Signature: \_\_\_\_\_

**SPOUSE/GUEST REGISTRATION:**

Registration **will not** be processed unless payment is enclosed.

- \$90.00** Early Registration Fee **by** April 2<sup>nd</sup>
- \$110.00** Late Registration Fee **after** April 2<sup>nd</sup>

Name: \_\_\_\_\_

Email: \_\_\_\_\_  
*For Registration Confirmation*

**PAYMENT INFORMATION: Check made payable to NMML.**

- Check Enclosed *(Include name on check/stub.)*
- Spouse/Guest registration fee included on Purchase Order. Attach copy or provide PO#. \_\_\_\_\_
- Charge Spouse/Guest fee to registrant's     VISA    or     MC listed above.
- Charge Spouse/Guest registration fee to:     VISA    or     MC listed below.

NMML is authorized to use the card below to pay registration fee(s) in the amount of \$ \_\_\_\_\_

Card #: \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name of Card Holder: \_\_\_\_\_  
*If different from Registrant Name*

Card Holder Signature: \_\_\_\_\_

**NMML REGISTRATION/CANCELLATION POLICY**

- After April 9<sup>th</sup> you **must** register on-site.
- Cancellations must be received in writing by April 9<sup>th</sup>.
- A \$25 fee charged for all cancellations, including weather related no shows.
- No refunds after April 9<sup>th</sup>.
- Pre-registered no shows are responsible for full registration fee.
- Credit card transaction(s) processed immediately.
- Receipts available upon registration check-in.
- Registration confirmations will be emailed.
- This policy also applies to Spouse/Guest Registrants.
- By submission of this form, I agree to all registration/cancellation policies.

**RETURN BY TUESDAY, APRIL 9<sup>th</sup> TO:**  
 Maria Ortiz – mortiz@nmml.org  
 PO Box 846 • Santa Fe, NM 87504  
 Phone: (800) 432-2036 • (505) 982-5573  
 Fax: (505) 984-1392