



NEW MEXICO CITY MANAGEMENT ASSOCIATION
Post Budget Professional Development Workshop

RUIDOSO CONVENTION CENTER
JUNE 26-28, 2019

SPONSOR REGISTRATION FORM

Company/Agency Name: _____
Please Print Clearly

Address: _____
Include Street Address, City, State & Zip

Contact Person *(for all correspondence)*: _____ Title: _____

Phone Number: _____ E-mail: _____

On-Site Representative Name(s): _____ Title: _____
 _____ Title: _____
 _____ Title: _____

- Gold \$2,000 Reception/Dinner Sponsor - *Includes conference registration for 3 representatives, exhibit table, company logo displayed at event and on Conference App, Pre-Post Conference Attendee List, opportunity to address attendees at event (5 minutes maximum).*
- Silver \$1,500 Lunch Sponsor - *Includes conference registration for 2 representatives, exhibit table, company logo displayed at event and on Conference App, Opportunity to address attendees at event (2 minutes maximum).*
- Bronze \$1,000 *Includes conference registration for 1 representative, exhibit table and company logo displayed at event.*
- Exhibitor \$500 *Includes conference registration for 1 representative and exhibit table.*

Benefits	Gold	Silver	Bronze	Exhibitor
Complimentary Exhibit Booth	Yes	Yes	Yes	Yes
Complimentary Conference Registrations	3	2	1	1
Company name/logo displayed at sponsored event	Yes	Yes	Yes	
Company name/logo on Conference App	Yes	Yes		
Pre/Post Conference Attendee List	Yes	Yes		
Opportunity to address Conference attendees at event	5 Min.	2 Min.		

PAYMENT INFORMATION

Enclosed \$ _____ *(Checks payable to NMML)*

Visa MasterCard *(We do not accept AMEX)*

Card Holder Name: _____

Card #: _____ Exp. Date: _____

Signature: _____

NMML is authorized to use the card above to pay applicable fee in the amount listed above.

Total \$ _____

Exhibitor Logistics

Exhibit Information

Since this is a smaller show, please register upon arrival at the Ruidoso Convention Center. Spaces will be assigned on-site (no booth numbers, just a table tent on the tables.)

Set Up

Wednesday, June 26th

9:00 am – 12:00 pm

Show Hours

Wednesday, June 26th

1:00 pm – 5:00 pm

*AM & PM Breaks scheduled, see final program for details

*Exhibitors welcome to join Dinner at Hunt & Harvest (transportation will be provided)

Thursday, June 27th

7:15 am – 5:00 pm

*AM & PM Breaks scheduled, see final program for details

*Exhibitors welcome to join Luncheon at 12:00 Noon & Banquet Dinner at the Jockey Club at 6:00 pm

Friday, June 28th

8:30 am – 12:00 Noon

*AM & PM Breaks scheduled, see final program for details

Break Down

Friday, June 26th

Anytime after AM Break

Shipping Address

Ruidoso Convention Center

c/o (your company & representative name)

111 Sierra Blanca Drive

Ruidoso, NM 88345

(575) 258-5445

HOTEL INFORMATION

MCM Elegante Lodge & Suites has given us a special rate of \$91.00 plus tax, for single or double occupancy. Reserve your room by directly calling the hotel at 866-211-7727 or 575-258-5500 and ask for the **City Managers Room Block**. To assure you obtain this special rate, you must make your reservation by the **cut-off date of TUESDAY, JUNE 11th**. **NOTE:** There are a limited number of rooms blocked and reservations are on a first come first served basis. Thereafter, rooms will be on an availability basis at the regular rate(s). **Cancellation Policy: By 6:00 p.m. on the Day of Arrival. Breakfast is included with the room reservation.**

Thank you for your support of the NM City Management Association!

Sponsorship Cancellation Policy: In the event an exhibitor/sponsor finds it impossible to attend the conference and must cancel his/her company's participation, a letter received at the NMML office to that effect by 5 pm on June 12, 2019, would allow a refund of one-half of the total sponsorship fee. No refund will be made after that date.

Sponsor Registration cut off is **Monday, June 17th**, return this form to:
Mariah Valdez, New Mexico Municipal League, P. O. Box 846 Santa Fe, NM 87504
Phone: (800) 432 2036 • Fax: (505) 984 1392 • Email: mvaldez@nmml.org

Payment must accompany this registration form