

NM CITY MANAGEMENT ASSOCIATION
POST BUDGET PROFESSIONAL DEVELOPMENT WORKSHOP
June 26 – 28, 2019 • Ruidoso Convention Center

ADVANCE REGISTRATION

	Advance Registration By June 12 th	Late Registration After June 12 th
Full Conference: Includes all functions/meals etc.	\$100	\$150

Attendee: _____ Title: _____

Municipality/Organization: _____

Mailing Address: _____
Include City/State/Zip

Billing Address: _____
Include City/State/Zip

Daytime Phone: _____ Fax: _____ Email: _____
For Registration Confirmation

Vegetarian Meals: Registrant Spouse/Guest Gluten Free Meals: Registrant Spouse/Guest
Other dietary restrictions or ADA needs, contact Colette at 800-432-2036

Attendee Payment Information:

- Check Enclosed (*Payable to NMML, include name on check.*)
- Will bring check to meeting
- Purchase Order# _____
- Charge Registration Fee to: Visa *or* MasterCard

NMML is authorized to use the card below to pay registration fee in the amount of \$ _____

Card #: _____ Exp. Date: _____

Name of Card Holder: _____

Card Holder Signature: _____

Spouse/Guest Payment Information:

(Spouse/Guest Registration will not be processed unless payment is enclosed.)

Name _____

Email: _____

For Registration Confirmation

Check appropriate boxes below:

Wednesday, 6/26

Dinner \$35

Thursday, 6/27

Lunch \$25

Dinner \$35

Total Amount Due: \$ _____

- Check Enclosed (*Payable to NMML, include name on check.*)
- Included on Registrant's PO
- Charge Spouse/Guest fee on Registrant's credit card
- Charge Registration Fee to: Visa *or* MasterCard

NMML is authorized to use the card below to pay registration fee in the amount of \$ _____

Card #: _____ Exp Date: _____

Name of Card Holder: _____

Card Holder Signature: _____

Return by June 19th to:

Valerie Maes, Registrar - NMML
P.O. Box 846, Santa Fe, NM 87504
Email: vmaes@nmml.org
Phone: 800-432-2036 or 505-982-5573
Fax: 505-984-1392

NMML REGISTRATION/CANCELLATION POLICY:

- After June 19th you **must** register on-site.
- Cancellations must be received in writing by June 19th.
- \$25 fee charged for all cancellations, including weather related no shows.
- No refunds after June 19th.
- Pre-registered no shows are responsible for full registration fee.
- Credit card transaction(s) processed immediately.
- Receipts available upon registration check-in.
- Registration confirmations will be emailed.
- This policy applies to Spouse/Guest Registrants.
- By submission of this form, I agree to all registration/cancellation policies.