



NM MUNICIPAL CLERKS & FINANCE OFFICERS ASSOCIATION
Spring Meeting – Hotel Encanto de Las Cruces
April 19-21, 2017



ADVANCE REGISTRATION

\$200.00 Early Registration Fee *by* April 5th **\$250.00** Late Registration Fee *after* April 5th

NAME: _____ TITLE: _____

MUNICIPALITY: _____ HOW LONG AT THIS POSITION? _____

MAILING ADDRESS: _____
Including City/State/Zip

BILLING ADDRESS: _____
Including City/State/Zip

EMAIL: _____ PHONE: _____
For Registration Confirmation

Vegetarian Registrant Spouse **Gluten Free** Registrant Spouse For **ADA Needs** contact Colette at (800) 432-2036

PAYMENT INFORMATION: Check made payable to NMML.

- Check Enclosed Will Bring to Meeting *(Include member ID on check/stub.)*
- Purchase Order Attach copy or provide PO# _____
- Charge registration fee to: Visa or MasterCard listed below.
- Also include Spouse/Guest registration fee on the Visa or MasterCard listed below.

NMML is authorized to use the card below to pay registration fee(s) in the amount of \$ _____

Card #: _____ Exp. Date: _____

Name of Card Holder: _____
If different from Registrant Name

Card Holder Signature: _____

SPOUSE/GUEST REGISTRATION:

Registration *will not* be processed unless payment is enclosed.

- \$90.00** Early Registration Fee *by* April 5th
- \$110.00** Late Registration Fee *after* April 5th

Name: _____

Email: _____
For Registration Confirmation

PAYMENT INFORMATION: Check made payable to NMML.

- Check Enclosed *(Include name on check/stub.)*
- Spouse/Guest registration fee included on Purchase Order. Attach copy or provide PO# _____
- Charge Spouse/Guest fee to registrant's VISA or MC listed above.
- Charge Spouse/Guest registration fee to: VISA or MC listed below.

NMML is authorized to use the card below to pay registration fee(s) in the amount of \$ _____

Card #: _____ Exp. Date _____

Name of Card Holder: _____
If different from Registrant Name

Card Holder Signature: _____

NMML REGISTRATION/CANCELLATION POLICY

- After April 12th you **must** register on-site.
- Cancellations must be received in writing by April 12th.
- A \$25 fee charged for all cancellations.
- No refunds after April 12th.
- No partial refunds.
- Pre-registered no shows are responsible for full registration fee.
- Credit card transaction(s) processed immediately.
- Receipts available upon registration check-in.
- Registration confirmations will be emailed.
- This policy also applies to Spouse/Guest Registrants.
- Weather related no shows will be charged \$25.
- By submission of this form, I agree to all registration/cancellation policies.

RETURN BY WEDNESDAY, APRIL 12th TO:

Valerie Maes – vmaes@nmml.org
 PO Box 846 • Santa Fe, NM 87504
 Phone: (800) 432-2036 • (505) 982-5573
 Fax: (505) 984-1392