



N M L Z O



NEW MEXICO LEAGUE OF ZONING OFFICIALS
A Subsection of the New Mexico Municipal League

TO: MEMBERSHIP OF THE NEW MEXICO LEAGUE OF ZONING OFFICIALS (NMLZO)
FROM: Linda Alire-Naranjo, Program Director/NMLZO Liaison
New Mexico Municipal League
SUBJECT: BASIC CERTIFICATION (CZO) APPLICATION PROCESS
DATE: March 30, 2021

We are pleased to provide you with the NMLZO Application for Basic Certification. **To obtain the Application and Criteria** as well as the NMLZO Board of Directors List, and the FY 2020-2021 Membership List & Application form, visit the New Mexico Municipal League Website at www.nmml.org and click on Subsections then Zoning Officials.

If you are at a point where you fulfill all of the requirements to acquire your Basic Certification, complete the application and enclose the requested documentation along with the \$65.00 application fee. Send your application packet to: Linda Alire-Naranjo, at the New Mexico Municipal League, P.O. Box 846, Santa Fe, NM 87504-0846. **REMINDER: YOU MUST BE A CURRENT MEMBER OF NMLZO IN ORDER TO BE ELIGIBLE TO APPLY FOR BASIC CERTIFICATION.**

IF YOU WOULD LIKE TO BECOME CERTIFIED DURING THE UPCOMING VIRTUAL MAY NMLZO SEMI-ANNUAL WORKSHOP, PLEASE SUBMIT YOUR APPLICATION BEFORE OR BY FRIDAY, APRIL 16TH.
NOTE: Don't forget to include all of the required documentation with your application along with the application fee by the deadline of 4/16. If you do not, this may delay your certification.

You can also apply at any point in time after the May Semi-Annual Workshop to become certified. However, you will not be recognized in front of your peers until the next NMLZO Annual Meeting/Workshop in September (upon fulfillment of requirements prior to that workshop).

ATTENTION: The upcoming Virtual NMLZO Semi-Annual Workshop will be held over **6 separate Sessions on May 5, 6, 12, 13, 19 & 20, Wednesdays and Thursdays, from 9:00 to 11:00 am.** **Attendance of the six sessions is mandatory for those pursuing certification.**

SPECIAL NOTE: If attendance at the upcoming NMLZO Semi-Annual Workshop in May will be your fourth NMLZO Workshop and you meet all of the other criteria in order to be eligible to attain your Certification then **NOW IS THE TIME TO FILL OUT THE ATTACHED CERTIFICATION APPLICATION.** Carefully review the application and if you meet all of the criteria except for attendance at the upcoming May Workshop, fill out the application and make note that you will be completing your fourth workshop by attending the May Workshop.

Reminder: Certification eligibility is based on a 100 point system of which 30 points are for attendance at four NMLZO Workshops. Upon submittal of your application *by April 16th*, and after review and approval, you may be able to obtain your prestigious Certified Zoning Official (CZO) designation during the May NMLZO Workshop. **IMPORTANT NOTE: Do not begin the application process until you have completed at least 3 of the 4 required NMLZO Workshops.** However, we encourage you to estimate your points at this time by referring to the application to determine how many you're lacking.

We look forward to receiving several applications. Should you have any questions, feel free to contact me at 1-800-432-2036, Ext. 513 or at lalire@nmml.org or any of your NMLZO Board Members.

We hope you make plans to attend your upcoming Virtual NMLZO Semi-Annual Workshop in May. Details will be posted soon to the above website under Events & Training.