



# N M L Z O



**NEW MEXICO LEAGUE OF ZONING OFFICIALS**  
A Subsection of the New Mexico Municipal League

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**TO: CERTIFIED ZONING OFFICIALS (CZO's) OF THE NEW MEXICO LEAGUE OF ZONING OF OFFICIALS**

**FROM:** Linda Alire-Naranjo, Program Director – New Mexico Municipal League

**SUBJECT: CONTINUING CERTIFICATION PROGRAM APPLICATION PROCESS**

**DATE:** March 30, 2021

The Continuing Certification Program (CCP) is intended to provide for continuing educational opportunities and current information on land use related issues to NMLZO members who have completed the basic certification program, and encourages each member to remain active in the Association. Therefore, **the CCP is designed as a certification renewal program for all NMLZO Certified Zoning Officials (CZO's) where renewal is required every four (4) years. REMINDER: YOU MUST BE A CURRENT MEMBER OF NMLZO IN ORDER TO BE ELIGIBLE TO APPLY FOR CONTINUING CERTIFICATION.**

Continued certification eligibility is based on a 50-point system of which 45 points are acquired by CZO's through attendance at three NMLZO Workshops (*non-NMLZO workshops are also accepted*) over a four-year period since attaining your basic certification original award and every subsequent 4 years thereafter. **Upon submittal of your application and after review and approval, you may be able to receive your prestigious Continued Certified Zoning Official (CZO) designation.**

If you are at a point where you have fulfilled all of the requirements, we strongly encourage you to fill out the CCP Application and enclose the requested documentation along with the \$85.00 application fee. **Send your packet to: Linda Alire-Naranjo, NMML, P.O. Box 846, Santa Fe, NM 87504-0846. NOTE: Don't forget to include all of the required documentation with your application along with the application fee.** If you do not, this may delay your certification renewal.

**SPECIAL NOTE:** If attendance at the upcoming Virtual NMLZO Semi-Annual Workshop in May will be considered your third qualifying NMLZO Workshop and you meet all of the other criteria then ***NOW IS THE TIME TO FILL OUT THE ATTACHED CONTINUING CERTIFICATION APPLICATION.*** Carefully review the application. ***If you determine you meet all of the criteria except for attendance at this May's Workshop, fill out the application and submit it before or by Friday, April 16<sup>th</sup>.*** Also, *indicate that you will be completing your third workshop at the upcoming May Workshop.* **IMPORTANT NOTE: Do not begin the application process until you have completed at least 2 of the 3 NMLZO Workshops. Non-NMLZO workshops are acceptable to meet this requirement.**

**ATTENTION:** The upcoming Virtual NMLZO Semi-Annual Workshop will be held over **6 separate Sessions on May 5, 6, 12, 13, 19 & 20, Wednesdays and Thursdays, from 9:00 to 11:00 am.** **Attendance of the six sessions is mandatory for those pursuing recertification.** Details will be posted soon to the website below.

**There are several of you NMLZO Members who are eligible for recertification NOW! For expired certifications, the NMLZO Board extended the Application deadline to December 1, 2021.** Act now to convert your credits for recertification. **IMPORTANT:** Any points earned beyond the required 50, within the four-year period, are forfeited upon recertification and you don't want to lose them going forward through your next recertification process!

**To retrieve the CCP Criteria and Application,** as well as the Board List, and the Membership List & Application, go to the NM Municipal League website at [www.nmml.org](http://www.nmml.org), click on Subsections then on Zoning Officials. Should you have any questions, please feel free to contact me at 800-432-2036 or 505-982-5573 or at [lalire@nmml.org](mailto:lalire@nmml.org) or contact any of your NMLZO Board Members.