



N M L Z O



NEW MEXICO LEAGUE OF ZONING OFFICIALS
A Subsection of the New Mexico Municipal League

TO: CERTIFIED ZONING OFFICIALS (CZO's) OF THE NEW MEXICO LEAGUE OF ZONING OF OFFICIALS

FROM: Linda Alire-Naranjo, Program Development Director – New Mexico Municipal League

SUBJECT: CONTINUING CERTIFICATION PROGRAM APPLICATION PROCESS

DATE: August 5, 2019

As you know, the Continuing Certification Program (CCP) was implemented in January of 2003. The CCP is intended to provide for continuing educational opportunities and current information on land use related issues to NMLZO members who have completed the basic certification program, and encourages each member to remain active in the Association. Therefore, **the CCP is designed as a certification renewal program for all NMLZO Certified Zoning Officials (CZO's) where renewal is required every four (4) years. REMINDER: YOU MUST BE A CURRENT MEMBER OF NMLZO IN ORDER TO BE ELIGIBLE TO APPLY FOR CONTINUING CERTIFICATION.**

Continued certification eligibility is based on a 50-point system of which 45 points are acquired by CZO's through attendance at three NMLZO Workshops (*non-NMLZO workshops are also accepted*) over a four-year period since attaining your basic certification original award and every subsequent 4 years thereafter. **Upon submittal of your application and after review and approval, you may be able to receive your prestigious Continued Certified Zoning Official (CZO) designation.**

If you feel that you are at a point where you have fulfilled all of the requirements, I strongly encourage you to fill out the CCP Application and mail it back with the requested documentation and the \$85.00 application fee. **Send your packet to me, Linda Alire-Naranjo, NMML, P.O. Box 846, Santa Fe, NM 87504-0846, or email it to lalire@nmml.org.**

SPECIAL NOTE: If your attendance at the upcoming NMLZO Annual Meeting/Workshop on September 18-20 will be considered your third qualifying NMLZO Workshop and you meet all of the other criteria in order to be eligible to receive your Continuing Certification then ***NOW IS THE TIME TO FILL OUT THE ATTACHED CONTINUING CERTIFICATION APPLICATION.*** Please carefully review the application. ***If you determine that you meet all of the criteria except for attendance at this September's Workshop, fill out the application and submit it before or by Friday, August 30th.*** Also, *indicate that you will be completing your third workshop at the upcoming September meeting/workshop.* **IMPORTANT NOTE: Please do not begin the application process until you have completed at least 2 of the 3 NMLZO Workshops. Non-NMLZO workshops are acceptable to meet this requirement.**

There are several of you NMLZO Members who are eligible for recertification NOW! Act quickly to convert your credits for recertification. **IMPORTANT:** Any points earned beyond the required 50, within the four-year period, are forfeited upon recertification and you don't want to lose them going forward through your next recertification process!

To retrieve the CCP Criteria and Application as well as the Board List, and the Membership Application, *please go to the NM Municipal League website at www.nmml.org, click on Subsections then on Zoning Officials.* Should you have any questions, please feel free to contact me at 800-432-2036 or 505-982-5573 or at lalire@nmml.org or contact any of your NMLZO Board Members.