

# NEW MEXICO MUNICIPAL COURT CLERKS ASSOCIATION

## -OFFICER NOMINATIONS/DECLARATIONS OF CANDIDACY-

The New Mexico Municipal Court Clerks Association (NMMCCA) will be holding elections for Officers on July 19th at the Association's Annual Meeting in Albuquerque. The Association Board of Directors is requesting that anyone interested in serving as an Officer of the Association submit your name for nomination. It is important that you review the considerations listed below so that you and your supervisor are aware of the time and responsibilities involved as an Officer. We welcome your participation in this very important aspect of being a Member of the Municipal Court Clerks Association.

1. The Association's By-Laws require that you be a paid member of the Association.
2. Prior to being nominated, you should obtain approval from your supervisor or judge allowing you to attend the board meeting and annual conference.
3. It is the responsibility of the court clerk/officer to make financial arrangements to attend meetings.
4. You should not miss two consecutive board meetings; the result may be forfeiture of the office held unless absences are excused upon request of the Officer by a majority of the Board of Directors.
5. You may be asked to attend non-association meetings as a representative of the Municipal Court Clerks Association.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE & ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

YEARS OF SERVICE: \_\_\_\_\_

NUMBER OF NMMCCA CONFERENCES ATTENDED? \_\_\_\_\_

HAVE YOU SERVED ON ANY NMMCCA COMMITTEES? \_\_\_\_\_

IF YES, PLEASE STATE WHICH COMMITTEES? \_\_\_\_\_

HAVE YOU BEEN A FACILITATOR AT ANY NMMCCA CONFERENCES? \_\_\_\_\_

PLEASE EXPLAIN: \_\_\_\_\_

OFFICES HELD IN NMMCCA: \_\_\_\_\_

**IMPORTANT NOTE:** Please *send a brief synopsis/bio of your court experience along with this nomination form.*

***Please check the position that you would like to be nominated for:***

PRESIDENT-ELECT

SECRETARY

TREASURER/HISTORIAN

Please send all nominations to:

Monica Martinez, Court Administrator  
Gallup Municipal Court  
P.O. Drawer 430  
Gallup, NM 87305-0430  
E-Mail: [mmartinez@gallupnm.gov](mailto:mmartinez@gallupnm.gov)  
Fax: 505-863-9291  
Phone: 505-726-5409

**DEADLINE TO SUBMIT NOMINATIONS: FRIDAY, JUNE 16TH**