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TO: ALL MUNICIPAL COURTS

**FROM: Tabettha Salazar, President
NM Municipal Court Clerks Association
Court Administrator - City of Artesia**

SUBJECT: GIFTS/DOOR PRIZES DURING MUNICIPAL COURT STAFF CONFERENCE

DATE: May 11, 2017

Are you crafty? Do you paint? Do you have unopened gifts that you received that just aren't you? Does your sister quilt? Does your dad do woodworking? If so... **WE NEED YOUR HELP!** The Board of Directors of the New Mexico Municipal Court Clerks Association (NMMCCA) would like to make the upcoming Municipal Court Staff Conference, on July 19th through the 21st in Albuquerque, not only educational but entertaining and enjoyable as well.

We are requesting that each court provide a door prize that will be awarded at the Municipal Court Staff Conference in July. This is not a solicitation for a monetary or court funded donation, but if someone in your court is able to contribute a new craft or new item, it will help make the conference fun and memorable. We'll even take "re-gifts". Remember one man's junk is another man's treasure. Please do not provide alcohol or tobacco products.

This is strictly a personal and voluntary contribution and the Board in no way suggests that court funds or resources be used in purchasing or soliciting any item to be used for door prizes.

Your collective generosity will ensure the success of this endeavor. **NOTE: Upon arrival to the Conference, please drop off your door prize(s) at the Registration Table.**

Should you have any questions, please call either me at 575-746-9401 or Linda Alire-Naranjo at the New Mexico Municipal League Office at 1-800-432-2036, extension 513.

We look forward to an effective and successful Conference.

NOTE: Please mark your calendars for this year's Municipal Court Staff Conference on July 19-21 at the Albuquerque Sheraton Uptown. At a later date, the NM Judicial Education Center (JEC) will provide conference program and registration information that you can obtain on-line at <http://jec.unm.edu/>. For any questions regarding the program and registration, please contact Debra Stottlemeyer at 505-277-1051 or by email at dstottlemeyer@unm.edu.