



2023 MOLI/Newly Elected Officials Training June 5-7, 2023

Basics of NM Municipal Government: Information Essential for Your Civic Duty

Program

Monday, June 5

- 11:30 am – 12:30 pm **Registration**
- 12:30 – 1:00 pm **Welcome & Introductions**
NMML Staff
- 1:00 – 1:30 pm **NM Municipal League Overview**
AJ Forte, Executive Director, NMML
- 1:30 – 2:30 pm **Forms of New Mexico Municipal Government**
Rebecca Martinez, City Clerk, Rio Rancho
- 2:30 – 2:45 pm **Break**
- 2:45 – 4:00 pm **Working with Your Municipal Clerk**
Rebecca Martinez, City Clerk, Rio Rancho
- 4:00 – 5:00 pm **Basics of Municipal Court**
Elizabeth Allen, Municipal Judge, Los Alamos
- 6:00 – 7:30 pm **Dinner (Eldorado Hotel – Anasazi)**

Tuesday, June 6

- 9:00 – 10:00 am **Ethics in Elected Office**
Walker Boyd, General Counsel, State Ethics Commission
- 10:00 – 11:00 am **Municipal Tax Structure**
AJ Forte, Executive Director, NMML
Alison Nichols, Director of Policy, NMML
- 11:00 – 11:15 am **Break**
- 11:15 am – 12:15 pm **Municipal Audits – What to Know**
Ricky Bejarano, Deputy State Auditor
- 12:15 – 1:15 pm **Lunch (El Dorado Hotel – Anasazi)**
- 1:15 – 2:00 pm **New Mexico Self-Insurers' Fund – Risk Management 101**
Clinton Nicley, Risk Services Director, NMSIF

2:00 – 3:00 pm **Open Meetings Act Compliance**
 Jared Najjar, Attorney, Virtue & Najjar

3:00 – 3:15 pm ***Break***

3:15 – 4:15 pm **How to Use Social Media Effectively as an Elected Official**
 Gregg Hull, Mayor, Rio Rancho

4:15 – 5:00 pm **Lobbying 101**
 AJ Forte, Director, NMML

6:00 – 7:30 pm ***Dinner (Eldorado Hotel – Anasazi)***

Wednesday, June 7

9:00 – 10:30 am **Basics of Parliamentary Procedure & Meeting Management**
 Daniel Ivey-Soto, State Senator

10:30 – 11:30 am **What Makes a Good Municipal Budget?**
 AJ Forte, Director, NMML

11:15 am – 12:15 pm **Q&A / Discussion with League Board Members & Staff**
 Mike Miller, President, NMML
 Tessa Abeyta, President-Elect, NMML
 NMML Staff

- *Meeting Adjourns* -